

Annex to the contract of use

Notes on data protection

Status: November 2019

We, Arena Berlin Betriebs GmbH, Eichenstraße 4, 12435 Berlin (hereinafter also referred to as "Arena", "we", "us") process personal data of you as tenant (and possibly of third parties) in connection with your rental relationship as lessor of the objects ARENA HALLE, outdoor area north side, GLASHAUS, BADESCHIFF, SONNENDECK (ESCOBAR) and ARENA CLUB on the area ARENA BERLIN in Eichenstr. 4 in 12435 Berlin (the "rental objects").

In the following we will give you an overview of which personal data are processed in detail and how they are used, to whom we transmit them if necessary and about the data protection claims and rights to which you are entitled.

1. Who is responsible for data processing? How can you contact us?

This data protection information applies to data processing by us (Arena) as the person responsible under data protection law within the meaning of the basic data protection regulation ("DSGVO").

If you have any questions, suggestions or complaints at Arena, you can contact us using the following contact details in particular: Arena Berlin Betriebs GmbH, Eichenstraße 4, 12435 Berlin, e-mail: info@arena.berlin.

You can also contact our data protection officer directly at any time. You can reach it as follows: Arena Berlin Betriebs GmbH, Eichenstraße 4, 12435 Berlin, e-mail: datenschutz@arena.berlin.

2. Which personal data do we process?

We process certain data that we receive in connection with your tenancy. This includes the following data in particular:

- a. We process in particular your name, your address and other contact data, such as your telephone number and your e-mail address, in order to establish, implement, administer and process the rental agreement and to make contact or answer your enquiries regarding the rented properties.
- b. For billing purposes (payment of rent) we additionally process your bank details or payment data.

The legal basis for the processing of personal data referred to in Sections 2.a and 2.b. is Art. 6 para. 1 sentence 1 lit. b DSGVO (contract fulfilment or pre-contractual measures). Without the provision of the data specified in sections 2.a and 2.b, it is not possible to conclude a corresponding rental agreement or to carry out the rental agreement.

3. Do we pass on your personal data to third parties?

We do not pass on your personal data to third parties unless otherwise stated in these data protection instructions.

Service providers and vicarious agents employed by us may receive your personal data, insofar as this is necessary for the initiation, conclusion and fulfilment as well as for the processing of the rental agreement or the rental relationship. These mainly include service companies associated with us in the field of event organisation and management (e.g. suppliers, catering or technical service providers) who support us in providing our services to you.

The legal basis for such a transfer of personal data is Art. 6 para. 1 sentence 1 b DSGVO (contract fulfilment or pre-contractual measures) or Art. 6 para. 1 sentence 1 lit. f DSGVO (legitimate interests). The legitimate interest arises

from the fact that we have an interest in managing and managing the leased properties as efficiently as possible. For this purpose, the aforementioned companies require appropriate information.

In addition, contractors commissioned by us will receive your data if they require it in order to perform their respective services for us. These contractors process the data exclusively on our behalf and in accordance with our instructions. Above all, order processors are not permitted to use your personal data for their own purposes. The legal basis for such data processing is Art. 28 DSGVO (order processing) and, as a rule, Art. 6 para. 1 sentence 1 b DSGVO (performance of the contract or pre-contractual measures)].

We may share your personal information with third parties where required to do so by law (e.g. at the request of a court or law enforcement agency). The legal basis for such processing is Art. 6 para. 1 sentence 1 lit. c DSGVO (legal obligation).

4. How long will your personal data be stored?

Insofar as no shorter storage period results from this data protection information, we store your personal data obtained by us in connection with the rental relationship for the duration of the rental relationship with you, including a one-year processing period after termination of the rental relationship, thereafter only to the extent and to the extent that we are obliged to do so due to mandatory statutory storage obligations. As far as we no longer need your data for the purposes described above, they will only be stored during the respective legal retention period and not processed for other purposes.

5. What rights do you have?

You have the right to request information about your personal data stored by us at any time. If the legal requirements are met, you also have the right to correct, delete or restrict the processing of the corresponding personal data, to object to the processing of your personal data by us and to receive the personal data that you have provided us in a structured, current and machine-readable format from us (you can transfer this data to other locations or have it transferred). If you have given your consent to the use of your personal data, you can revoke this at any time for the future. You may exercise any of the above rights by contacting us or our data protection officer using the contact details set out in Section 1 above.

If you believe that the processing of personal data concerning you by us violates the applicable data protection law, you can complain to the competent supervisory authority for data protection.